# OZALTIN HOTEL MANAGEMENT INCORPORATED COMPANY

#### **APPLICATION FORM**

### **OVERVIEW**

Personal data owners (referred to as "Application Owner") identified as relevant persons per Law no.6698 Privacy Act Code, are entitled to certain rights related to personal data processing in compliance with Article 11 of the Privacy Act Code.

In compliance with Article 13 item 1 of the Privacy Act Code, applications for these rights should be delivered to us in writing or via other formats as determined by the Personal Data Protection Board ("Board").

"Written" applications to our company within this frame may be delivered to us via

- the Application Owner, in person;
- via a notary;
- by means of the Application Owner's secure electronic signature, as defined by Law no.5070 Electronic Signature Code, sent to our company email address.

Application Method	Application Address	Information Required in Application Delivery
In-person application (Application Owner applying, with a valid identification document)	Belek Mah. Turizm Cad. No: 4B/1 Serik / Antalya	"Information Request within the Privacy Act Code" should be written on the envelope.
Notice via notary	Belek Mah. Turizm Cad. No: 4B/1 Serik / Antalya	"Information Request within the Privacy Act Code" should be written on the notice envelope.
Via Registered Electronic Signature (RES) by signing "Secured Electronic Signature	ozaltinotel@s0z.kep.tr	"Information Request within the Privacy Act Code" should be written in the email's subject line.

Information regarding written application channels and deliveries is below:

The Company will provide notification regarding additional delivery channels following announcements from the Board.

In compliance with Article 13 item 2 of the Privacy Act Code, applications will be responded to within 30 days of receipt. In compliance with Article 13 of the Privacy Act Code, our responses will be delivered in writing or electronically.

### A. Contact Information of Application Owner:

Name:	
Surname:	
ID Number:	
Cell Phone Number:	
<b>Email:</b> (For a more rapid response, please include your email address)	
Address:	

# *B.* Please state your relationship with our company. (*Client, business partner, candidate, former employee, third-party employee, shareholder, etc*)

□ Client	□ Business partner	
□ Visitor	□ Other:	
Department of contact:		
Subject		
,		

1
1
1

# C. Please state your request in detail, per the Privacy Act Code:

..... ..... ..... ..... ..... ..... ..... ..... ..... ..... ..... .....

#### D. Please select your preferred communication method regarding your application:

- Please send to my address.
- Please send to my email address.

(We will be able to respond more quickly via email.)

• I would like to receive it in person.

(In the event of procuratory deliveries, a notary-approved power of attorney or authorisation certificate must be submitted.)

This application form describes your relationship with our Company, and the personal data that has been processed by our Company. We will respond your application within the time and framework defined by legal regulations. Our Company reserves the right to request valid identification documents (ID, driver's licence, etc.) to avoid legal risks that could arise due to unlawful and discriminatory data sharing. Our Company is not liable for the submission of incorrect, inaccurate or outdated information, or for the submission of unauthorised applications related to your requests within the application form.

Application Owner (Personal DataOwner) Name and Surname:Date of Application:Signature: